

**CONSTITUTION and BY – LAWS**  
**of the**  
**KANSAS SPORTING CLAYS ASSOCIATION, INC.**  
(as Restated July 13, 2019)

**Preamble**

The Kansas Sporting Clays Association, Inc., shall be a nonprofit corporation of persons engaged in the promotion and education regarding clay target sports, including safety and activities revolving around sporting clays, 5-Stand and F.I.T.A.S.C. Target shooting in the State of Kansas.

**Article I – Name and Fiscal Year**

Section 1: The name of the corporation shall be the KANSAS SPORTING CLAYS ASSOCIATION, INC. (Hereafter referred to as "KSSCA") and is incorporated pursuant to the provision of the Kansas nonprofit corporation code.

Section 2: The fiscal year of the KSSCA shall coincide with the NSCA fiscal Year.

**Article II – Purpose**

The Purpose of the KSSCA shall be as follows:

Section 1: The promotion and encouragement of organized sporting clays shooting among the residents of the state of Kansas.

Section 2: To increase among KSSCA members the knowledge of the safe handling and proper care of firearms, as well as improved shotgun marksmanship; and education.

Section 3: To forward the development of those characteristics of honesty, good fellowship, self-discipline, team play and self-reliance, which are the essentials of good sportsmanship and the foundation of true patriotism.

**Article III – Membership**

Section 1: Admission to membership

A) Any individual resident or club of the state of Kansas who is a member of the National Sporting Clays Association (hereinafter referred to the NSCA) will automatically be a member of the KSSCA, provided said resident is not restricted from owning or operating a firearm under any federal or state laws, unless such membership is terminated for failing to pay any amount owing to KSSCA or for other violations of the terms hereof upon vote of the Board of Directors, or pursuant to a member's election to cease being a member.

B) The KSSCA member number will be the same as the NSCA member number.

C) Members need to be sensitive and compassionate to the needs of other members.

D) Members must abide by the safety rules adopted by NSCA.

Section 2: Classes of Membership

A) Individual – Any individual residing in the State of Kansas that is a current member of the NSCA.

B) Club – Any club in the State of Kansas, having at least one sporting clays course and that is a current member of the NSCA.

Section 3: Any individual or club member in good standing shall have the privilege of discussing or speaking on any subject at any meeting of the members of the KSSCA. The Board of Directors retains the right to limit the time that any member may speak at any annual or special meeting of the members of the KSSCA. All members are welcome to attend any and all meetings of the Board or Directors.

Section 4: Club Responsibilities:

A) It shall be a club's responsibility of reporting shoot results to the KSSCA within fifteen (15) days of the shoot.

- B) The hosting club will be responsible for its mailing winnings and communicating placement information to each shooter participating in its shoot
- C) The hosting club will submit a completed copy of the NSCA shooters report within fifteen (15) days of the shoot.
- D) The hosting club will submit collected KSSCA fees to the Treasurer with fifteen (15) days of the shoot.
- E) Clubs hosting shoots must abide by the pricing they have established in their brochures or flyers.
- F) A fine of not less than \$5.00 or more than \$50.00 can be imposed on a club that is in violation of the by-laws.

Section 5: Voting Privileges of Membership

- A) Individual Member – shall be entitled to one vote on any vote of the membership.
- B) Club Member – shall be entitled to one vote on any vote of the membership.

## **Articled IV – Fees**

Section 1

- A) Each individual member shall be charged a state administration fee of \$.02 per target for all registered events they shoot in. State administration fees shall be used to pay the expenses of the KSSCA and other activities as the Board of Directors or members may direct from time to time.

## **Article V – Board of Directors and Officers**

Section 1: Duties of the Board of Directors

- A) The Board of Directors shall have all of the powers and duties regular and customary to Boards of Directors of corporations, including the supervision and direction of the financial and business affairs of this corporation and the preparation of an annual budget for provision for adequate reserves to insure financial stability of the corporation.
- B) Recognizing that membership is fundamental to the success of this association, the board shall strive constantly to secure and maintain a membership, which shall include all eligible sporting clay shooters in the State of Kansas.
- C) The Board of Directors shall make an annual review of the activities during the past year and outline a general program to be carried out during the ensuing year.

Section 2: The Board of Directors shall consist of the President, Vice President, Secretary, Treasurer, and Publicity Director ("Regular Directors") and one member representing each member club in good standing ("Club Directors") to be appointed by the member club and the State of Kansas delegates to the NSCA annual meeting ("Delegate Directors") as determined by the rules and regulation of the NSCA. The individual members shall elect the ("Regular Directors") by a vote of the membership. Each member of the Board of Directors shall be entitled to one vote at all meetings of the Board.

Section 3: Terms of Office of the Officers shall consist of a two-year term. During the first year of the Association the office of Vice President and Publicity Director will hold two year terms and the President, Secretary and Treasurer will elect to be on the Board for three years, to allow continuity to the board.

Section 4: The Board of Directors shall have a general charge of the affairs of the KSSCA and may properly assume such other duties as are not specifically assigned to or performed by any committees.

Section 5: The Board of Directors shall have the authority to conduct investigations or hearings relative to any complaint against any member which in the opinion of the Board, is guilty of unsportsmanlike conduct or any prejudicial acts that are detrimental to the best interests of the KSSCA and to take such action as the Board deems appropriate, including termination of such member's membership.

Section 6: The Board of Directors shall have full charge of all matters covered in the Constitution and by-laws, including special meetings, and any and all other business that is reasonably presumed to fall within the powers or duties of the Board.

Section 7: A Regular Director vacancy occurring on the Board of Directors may be filled by the affirmative vote of a majority of the Board of Directors. The Director so chosen shall hold office until the next annual election of the Board of Directors by the members.

In the event that there is a vacancy of all Regular Directors of the Board of Directors, those vacancies will be filled by nominations and a majority vote of the Delegate Directors and the Club Directors.

Section 8: A nominating committee of three (3) persons shall be appointed by the president two months prior to the state annual member meeting to fill expiring Regular Director terms of the Board for the following year.

Section 9: Only individual members shall be eligible to serve as officers and Regular Directors.

## **Article VI – Officers, Powers and Duties**

### Section 1: President

- A) The President shall preside over all meetings of members and directors.
- B) The President shall subject to the direction and control of the directors, direct the affairs of the association.
- C) The President shall call the directors together whenever necessary.
- D) The President shall sign, as President, all contract, notes and other instruments when so directed by the Board of Directors.
- E) The President shall discharge such other duties as may be required of him by these bylaws or by the Board of Directors.

### Section 2: Vice President

- A) The Vice President shall preside in the President's place if the President is unable to preside over any meeting.
- B) The Vice President shall have the responsibility for the general promotion of clay shooting in the State of Kansas.
- C) He/She shall aid any new group in the organization of any clay shooting club under the auspices of the KSSCA and the NSCA.
- D) He/She shall perform such other duties as the Board of Directors may require.

### Section 3: Secretary

- A) The Secretary shall preside in the President's place if the President and Vice President are unable to preside over any meeting.
- B) The Secretary shall be responsible to keep minutes of the KSSCA meetings.
- C) He/She shall issue all notices to membership
- D) He/She shall submit proposed shoot dates to the NSCA
- E) He/She shall maintain a list of members consistent with NSCA data.

### Section 4: Treasurer

- A) The Treasurer shall be the custodian of all Monies, Trophies, Securities and Vouchers of the KSSCA and shall preserve the receipts of all Monies paid out.
- B) He/She is authorized to receive all funds due the KSSCA and place such funds in any bank or banks as the Board of Directors directs.
- C) Disbursements will be authorized only by the Board of Directors or directed by the vote of KSSCA members at the annual State Meeting.
- D) A detailed report of all Monies received and distributed by the Treasurer shall be made at the Annual State KSSCA meeting.

### Section 5: Publicity Director

- A) The duties of Publicity Director shall be to channel all news concerning the KSSCA to social media and industry news outlets or magazines as deemed appropriate by the Board of Directors.
- B) News pertaining to registered shoots shall be given by the sponsoring club to the State Publicity Director for release to the news media.

## **Article VII – Annual and Special Members Meetings**

### Section 1: Annual Meeting

The Board of Directors shall host an Annual State Meeting of the members of the KSSCA. The notification procedures are outlined in Article XIV of the bylaws.

### Section 2: Special Meetings

The Board of Directors shall have the right to call a special meeting of the membership at any time. Ten percent of the membership may also file a petition stating the specific business to be brought before the corporation and thus demand a special meeting at any time. Upon the filing of such petition the Board of Directors shall call such special meeting. The notification procedures are outlined in Article XV of the bylaws.

### Section 3: Order of Business

The Order of Business at all meetings of the members shall be as follows:

- A) Roll call and seating of Board of Directors
- B) Reading of Minutes
- C) Review and approval of Financial Reports for the Previous Year
- D) Reports of Officers and Committees
- E) Unfinished Business
- F) Election of Board of Director & Officers
- G) Awarding of Next Annual State Tournament
- H) New Business
- I) Adjournment

### Section 4: Quorum

The members appearing at any meeting shall constitute a quorum for the transaction of business. Absentee balloting will be permitted for Board of Directors elections.

### Section 5: Rules of Order

Robert's Rules of Order shall govern the conduct of all meetings, and the Vice President shall serve as parliamentarian.

## **Article VIII – Shoot Participation**

Any individual member in good standing with KSSCA and NSCA and not in violation of any State or Federal laws or regulations relating to firearms shall be allowed to come upon the grounds of any member club holding a registered open shoot and participate in that shoot. Any member club finding it necessary to deviate from this article of the by-laws shall obtain written permission from the Board of Directors of the KSSCA.

## **Article IX – Tournament Scheduling**

Section 1: Any member club desiring to register a tournament with KSSCA shall make its application for such date to the Secretary of the KSSCA before October 31 of the year prior to the year of the shoot or shoots. All shoot dates must be approved by the KSSCA Board of Directors and forwarded on to NSCA before December 1 of each year.

Section 2: The KSSCA State Sporting Clays Championship and the KSSCA State FITASC & 5-Stand Championship will be open shoots; however only KSSCA members will be eligible for State Trophies and State Championship status. Any KSSCA member who does not have the required 300 targets within the current year may participate and be eligible for awards but must shoot in penalty class (one class above their current class). Penalty class shall not be applicable for any member who has attained the highest current NSCA class.

Section 3: The latest revised rules of the NSCA shall govern all tournaments sanctioned by the KSSCA.

## **Article X – Annual State Tournaments**

Section 1: KSSCA will sponsor an annual state sporting clays championship tournament and an annual 5 Stand/FITASC championship tournament to be held in each calendar year on dates selected by the Board of Directors and Host Clubs.

Section 2: The Board of Directors shall establish written criteria setting forth minimum State Shoot Club Facility requirements, and any KSSCA Club member meeting such requirements shall be eligible to host the State Tournaments.

Section 3: The host club for the State Tournaments will be chosen by majority vote of the members from among eligible KSSCA member clubs in good standing which have submitted written applications. The voting process is defined below in Article XVI. Unless special circumstances prevail as determined by the Board of Directors, no club shall host the State Tournament more than two years in a row. The members shall at the same time choose an alternate club that will host the State Tournament. The alternate club will be the club receiving the 2<sup>nd</sup> highest vote total. The rights and responsibilities of the host club management shall not be abridged or abrogated by the Board of Directors or the State Tournament Committee.

Section 4: All shot shell ammunition, including reloads, may be used in competition. All ammunition must conform to size and quantity of shot in accordance with the rules set forth in the NSCA Rules and Regulations for specific gauges.

Section 5: Any monies contributed to state championship events by the KSSCA shall be distributed in the form of cash or check to the participants. Payout structure shall be reviewed and approved by the KSSCA board of directors prior to being communicated, publicized or paid out.

## **Article XI – By-Laws**

The Constitution and By-Laws may be amended as follows: The Board of Directors or ten percent (10%) of the members may propose an amendment. The proposed amendment(s) shall be submitted to the Secretary of the KSSCA at least thirty (30) days prior to the Annual State meeting or any special meeting of the members. The Secretary of the KSSCA shall then notify each member of the Board of Directors at least fifteen (15) days prior to the Annual State or special meeting stating exactly what amendment(s) will be presented to the membership at the Annual State Meeting or special meeting and majority vote of the membership in attendance will govern the decision to pass or defeat the proposed amendment(s).

## **Article XII – Referees**

Referees for any tournament other than State Championships will be at the discretion of the host club.

The host club for the KSSCA sponsored State Sporting Clays Championships and the KSSCA State FITASC & 5-Stand Championship have the responsibility to follow the minimum requirements to host a state championship event as defined by the board of directors.

## **Article XIII – Committees**

Section 1: Various committees shall be appointed as is deemed necessary by the Board of Directors. All committee members shall be appointed for a period not to exceed one year.

Section 2: If possible, each committee shall include a board member. All members, including the chairperson, shall be appointed by the president with the approval of the Board of Directors.

Section 3: All Committees are directly responsible to the president. Any committee or committee member not functioning to the satisfaction of the president can be replaced or changed at any time as is deemed necessary by the president.

## **Article XIV – Notification and Communication Process**

Section 1: Communication with all stakeholders of the KSSCA is critical to the ongoing success of the organization. The Board of Directors shall have the duty to communicate with the members in a timely and effective manner.

Section 2: The procedure for notification and voting of by-law changes is covered in Article XI. All other matters pertaining to member notification and communication are governed by Article XV.

Section 3: All notification and communication pertaining to the KSSCA shall be conveyed via electronic mail.

Section 4: Any member that wishes to receive regular mail notifications will need to make that request directly with the Secretary of the Board of Directors. With a formal request to the Secretary, the only notifications that will be sent via regular mail are a notification of the annual meeting and a voting ballot for a state championship.

Section 5: The Board of Directors may, at its discretion, leverage other means of communication in addition to the above.

Section 6: Notification of Annual or Special member meetings shall be communicated by the Board of Directors with at least 30 days advanced notice of meeting. A meeting agenda shall be created and distributed to the members at least 7 days prior to the meeting.

## **Article XV – Voting**

Section 1: The procedure for notification and voting of by-law changes is covered in Article XI. All other matters pertaining to member voting are governed by Article XVI.

Section 2: There will be 2 ways the membership may vote on any issue:

- a. The Board of Directors may ask for a vote of the membership via electronic mail. The Board shall give each member a minimum of 10 days to respond to any vote. The decision will be based on a simple majority of the respondents. The results of said vote must be distributed to the membership within 10 days following the close of voting.
- b. Members may vote on matters properly brought forward at any meeting of the membership. The outcome of said vote will be decided by a simple majority of members present.

Section 3: With the exception of bylaw changes the Board of Directions will, at its discretion, determine which method of voting is most appropriate for the decision at hand.